

Coronavirus Risk Assessment for Trinity Sports Centre

This risk assessment is to help document the risk control measures introduced within the workplace to control the spread of coronavirus (COVID-19)

Location/Dept: Trinity Sports Centre, Higher Cambridge Street, Hulme, Manchester, M15 6HP		Date Assessed: 02/08/20		Assessed by: S.Codd	
Task/Activity: Operating grassroots sport and gym/leisure facilities during the coronavirus pandemic				Reference Number:	
Activity/ Task	Hazard / Risk	Persons at Risk	Controls Measures in Place	Additional Controls Measures Required	
Keeping members and visitors safe	Contracting COVID-19	Employees Members Visitors	<ul style="list-style-type: none"> The frequency of handwashing or sanitising will be increased. TV/music will not be played to ensure people do not need to shout. Changing facilities will remain closed. Members are encouraged (via email/phone) to arrive at the facility in sports kit and travel home to change/shower. Sanitiser will be provided for members to regularly wipe down pieces of equipment in the fitness suite. The maximum occupancy of each indoor facility will be limited by government guidance (currently 6) Ventilation systems will be switched off in fitness suite and Dance studio Water fountains will have signage which prohibits face-to-face drinking and are used to only be used to refill personal bottles or containers. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>This guidance has been sent to members via email</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>https://www.cimspa.co.uk/library-and-guidance/coronavirus---cimspa-briefings/reopen-sport-and-physical-activity-sector-facility-reopening-guidance</p> <p>Sporting body advice</p>	

			<ul style="list-style-type: none"> ● Clear guidance on social distancing and hygiene will be made available to people on arrival (e.g. signage, visual aids, etc.) and before arrival, by phone, on our website or by email. ● Members will be encouraged to arrive at the time of appointment to avoid crowding or unnecessary waiting. ● Members are encouraged to finish and leave from their bookings 10 minutes early to avoid crowding or unnecessary waiting. ● Sanitising facilities will be provided at the entrances to the building and members will be encouraged to use the sanitiser ● Details of bookings will be kept. ● We will check national governing bodies' specific guidance on how their sport can be played or adapted to enable social distancing which must be followed. ● Emails sent out informing customers of guidelines. ● Online guidance available through web site/social media 	<p>Boxing https://www.englandboxing.org/news_articles/19533/</p> <p>Football https://the-fa.com/S1kWGL</p> <p>Gov https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/providers-of-grassroots-sport-and-gym-leisure-facilities</p> <p>Netball https://www.englandnetball.co.uk/about/covid-19-support/community-netball-roadmap/</p> <p>Basketball https://www.basketballengland.co.uk/media/12228/return-to-play-guidance-05-06-20.pdf</p> <p>Volleyball https://www.volleyballengland.org/news/article/6121/return-to-volleyball-support-for</p> <p>Badminton https://www.badmintonengland.co.uk/return-to-play/</p>
Use of the member and employee toilets and good hygiene	Contracting COVID-19	Employees Visitors	<ul style="list-style-type: none"> ● Signs and posters will be used to build awareness of good handwashing technique ● To enable good hand hygiene, hand sanitiser will be available on entry and other areas where safe and practical ● Toilet facilities and frequently used areas (door handles etc) will be cleaned regularly ● Ventilation will be increased where possible by opening windows and 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>https://www.cimspa.co.uk/library-and-</p>

			<p>doors.</p> <ul style="list-style-type: none"> ● A cleaning schedule will be kept up to date. ● Further waste facilities will be provided. ● Members will be given access to tissues, which should then be discarded appropriately. They should then wash their hands thoroughly or use hand sanitiser after using a tissue. ● Hand sanitiser will be provided and refilled at regular intervals throughout the premises. 	guidance/coronavirus---cimspa-briefings/reopen-sport-and-physical-activity-sector-facility-reopening-guidance
Providing and explaining available guidance	Contracting COVID-19	Employees Members	<ul style="list-style-type: none"> ● Clear guidance on expected member behaviours has been communicated, via email, phone, web site and social media ● Posters or information setting out how members should behave to keep everyone safe will be provided inside and outside the building. ● Workers will be encouraged to remind members to follow social distancing advice and clean their hands regularly. ● We shall ensure that information passed to members does not compromise their safety. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>https://www.cimspa.co.uk/library-and-guidance/coronavirus---cimspa-briefings/reopen-sport-and-physical-activity-sector-facility-reopening-guidance</p>
Employee attendance to site	Contracting COVID-19	Employees Members	<ul style="list-style-type: none"> ● Employees who feel unwell should stay at home and not attend the premises. ● The minimum number of people required for safe operation of the building will be on site at any one time (2 currently). ● Remote workers VPN has been acquired, should the need to work from home arise. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p> <p>Control measures will be revised and updated daily at 2pm when the latest government guidance is released.</p>
People who need to self-isolate	Contracting COVID-19	Employees	<ul style="list-style-type: none"> ● Where appropriate, employees will be permitted to work from home when required to self-isolate. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>

Coming to and leaving work	Contracting COVID-19	Employees	<ul style="list-style-type: none"> • There will be an identified entry and exit point from the building. • Markings should be used to inform staff coming into or leaving the building. • Handwashing facilities or sanitiser will be provided at entry and exit points. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers</p>
Work stations	Contracting COVID-19	Employees Members of the public Contractors	<ul style="list-style-type: none"> • Desks regularly cleaned/wiped down by staff. • Contactless payment options encouraged. • Equipment frequently cleaned. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>
Meetings	Contracting COVID-19	Employees Members of the public Contractors	<ul style="list-style-type: none"> • Remote meeting tools should be used where possible to avoid face-to-face contact (Zoom). • Only absolutely necessary participants will physically attend meetings and will maintain social distancing guidelines. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>
Cleaning the premises – prior to opening	Contracting COVID-19	Employees Members	<ul style="list-style-type: none"> • Cleaning Staff on-site during day. • Thorough clean of Sports Centre is performed before opening 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>

Cleaning the premises – keeping the building clean	Contracting COVID-19	Employees Members of the public Contractors	<ul style="list-style-type: none"> • Members advised when booking (phone, email) to bring their own sports equipment. • Frequent cleaning will be completed of objects and surfaces that are touched regularly, including door handles and handheld weights • Once symptomatic, all surfaces that the person has come into contact with must be cleaned thoroughly. • Extra bins have been provided. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>
Changing rooms and showers	Contracting COVID-19	Employees Members	<ul style="list-style-type: none"> • Changing rooms and showers have been closed and will remain closed until otherwise advised by government guidelines. At which point advanced cleaning will take place 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>
PPE and face coverings	Contracting COVID-19	Employees Members	<ul style="list-style-type: none"> • Staff who wish to wear face coverings are permitted to do so. • Disposable gloves to be worn when cleaning 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>
Ongoing communication and signage	Contracting COVID-19	Employees Members of the public Contractors	<ul style="list-style-type: none"> • Simple, clear signs will continue to be used • We will continue to communicate operational procedures to members, such as with emails or social media. • Regular and clear communication with staff will be delivered to ensure knowledge and comprehension of the risks and controls. 	<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</p>
Potential outbreaks	Contact with persons suffering from	Employees Customers	<p>All members of staff instructed to follow government guidance.</p> <p>Return to Work Form to be completed when an employee returns from</p>	<p>Guidance and recommended risk control measures will be sourced directly from Public Health England/Wales and the GOV.UK website wherever possible.</p> <p>https://www.gov.uk/guidance/coronavirus-covid-19-</p>

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self-isolating or has been diagnosed with COVID-19.
Once symptomatic, all surfaces that the person has come into contact with will be thoroughly cleaned

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